



NCSC – On-site Policy

Subject: Access to and participating in activity at NCSC during Covid-19 contagion

Date and Revision (latest updates indicated in RH margin): 29 March 2021 Rev.017

Purpose and Scope

In line with the Government announcements and associated guidance RYA we are moving into the phased of the opening of NCSC as outlined in the document 'NCSC – A Restart'.

This policy outlines the controls and measures being applied to people accessing and participating in activity at NCSC during the period of the Covid-19 contagion. It covers the requirements in place supplementing those in the NCSC Club Rules to ensure the risk of Covid-19 transmission is minimised and that other risks associated with any unusual ways of carrying out activity are minimised.

Responsibilities

The NCSC Executive Committee

- Determine how NCSC is to comply with Government guidance
- Provide clear and concise information relevant to NCSC actions and plans to the Membership and relevant 3rd parties in a timely manner
- Provide suitable and sufficient resource to ensure activities on site can be undertaken safely
- Be accountable for ensuring all activities undertaken for NCSC are suitably assessed and recorded
- Ensure suitable and sufficient provision for consultation, engagement and participation with the Membership

A Covid-19 Sub-group

- Will monitor and assess the guidance updates from the Government and the RYA
- Will provide clear and concise recommendations to the NCSC Executive Committee
- Be accountable to produce and ensure all assessments and procedures relevant to COVID-19 are kept up to date
- Plan activities, building access and parking to comply with Social Distancing where possible
- Ensure tasks or activities that cannot comply with social distancing are kept to an absolute minimum

Membership

- Should adhere to UK Gov instructions pertaining to the Covid-19 virus
- Should not travel to NCSC if demonstrating any symptoms relevant to Covid-19
- Should not come to NCSC if currently quarantined or in an isolation group (Ref UK Gov guidelines)
- Ensure their own safety and the safety of others
- Provide their own sanitising and cleaning liquids and equipment
- Comply with this policy and the NCSC Club Rules
- Wash hands regularly in line with Government guidance
- Comply with the social distancing requirements whilst on site
- Report all accident, incidents and near misses of possible COVID-19 symptoms having been on site by email to info@ncsc.org.uk

Accessing and General Procedures when on site

- Unlock/open, pass and close gates, cleaning and disinfecting all touched surfaces before and after use
- Register presence for 'track and trace' - Use the QR code (as posted at various locations on site) and NHS App. Groups (max 6 persons) can be block registered by a lead person
- Maintain at least a 2m distance from non-family/household persons at all times - observe the UK Government 'Rule-of Six' instructions
- Park vehicles to allow the above safe distance to be maintained, boats in the boat park may need to be accessed
- Visits to the club are primarily to take exercise, check boats, and participate in casual and organised sailing, training and other club events. No extended or overnight visits are permitted without the express permission of the NCSC Executive
- If motorhomes or campervans are used there must be no sharing of space within them with non-household persons. Tents, motorhomes, campervans etc not to be left on site overnight without the express permission of the NCSC Executive
- Limited toilet and hot shower emergency use only facilities are available in the clubhouse – all instructions must be complied with
- Takeaway food will be available at specific times – all instructions should be complied with
- Members visiting the site will need to be self-sufficient in terms of equipment, food/drink (if not using the take away Galley offering), and take away all litter
- Members' visitors are proposed to be permitted to come to the club at the commencement of the Government roadmap Stage 3
- Do not access any areas or buildings or storage units that have been marked out-of-bounds except for when responding to an emergency situation
- If accessing any areas or buildings for permitted activity, such as using the toilet facilities, face coverings must be used
- Use the site respectfully and consider your actions and how it might affect other members at all times – no charcoal or disposable bbq's

Sailing and Use of Club Boats and Equipment

If in doubt, don't go out!

- Eligible members only sailing is permitted at your own risk, as per the club's general instructions
- Any person under 18 years old engaging in on the water activity must have a responsible parent / guardian adult club member present at all times
- There will be access to a safety boat provided – for details see the website or notices at the club
- The emergency Rigidflex boat is under the clubhouse near the North stairs. Relevant instructions, including access to First Aid equipment, can be found on the website and adjacent to the boat. Any emergency use of this equipment to be reported to info@ncsc.org.uk or a member of the Executive Committee within 24 hours of its use
- Sailors are advised to check the forecast and only launch in conditions well within their ability
- Social distancing (2m) and same household contact practices must be complied with
- The club permits the sailing of double-handed dinghies and the crewing of safety boats by crews from different households with appropriate mitigation in place as per RYA guidance
- Sailors should use their own equipment and kit, if equipment is to be used by another person effective sanitising must be carried out before and after use
- Permitted non-sailing craft may be used on completion of a self-declaration permit, details on the club's website

Duties

- This policy will be updated from time to time to reflect the changing situation regarding activities permitted. The club retains the right to close down all access should the Government advice or prevailing situation demand it
- Duties to support organised sailing will be arranged and managed in line with the instructions regarding any such activity
- A safety boat crew can be a single person that holds RYA Safety Boat qualifications or deemed of equivalent competence by the NCSC Exec or two persons, one of whom must be NCSC club powerboat qualified driver as registered on the club's Sailing Club Manager (SCM) database. Crews may be from different households with appropriate mitigation in place as per RYA guidance