



NCSC – On-site Policy

Subject: Access to and participating in activity at NCSC during Covid-19 contagion

Date and Revision (latest updates indicated in RH margin): 19 July 2021 Rev.019

Purpose and Scope

In line with the Government announcements and associated guidance from the RYA we are moving into the final phases of the opening of NCSC and the lifting of restrictions as outlined in the document 'NCSC – A Restart'.

This policy outlines the controls and measures being applied to people accessing and participating in activity at NCSC during the period of the Covid-19 contagion. It covers the requirements in place supplementing those in the NCSC Club Rules to ensure the risk of Covid-19 transmission and that other risks associated with any unusual ways of carrying out activity are minimised.

Responsibilities

The NCSC Executive Committee

- Determine how NCSC is to comply with Government guidance
- Provide clear and concise information relevant to NCSC actions and plans to the Membership and relevant 3rd parties in a timely manner
- Provide suitable and sufficient resource to ensure activities on site can be undertaken safely
- Be accountable for ensuring all activities undertaken for NCSC are suitably assessed and recorded
- Ensure suitable and sufficient provision for consultation, engagement and participation with the Membership

A Covid-19 Sub-group

- Will monitor and assess the guidance updates from the Government and the RYA
- Will provide clear and concise recommendations to the NCSC Executive Committee
- Be accountable to produce and ensure all assessments and procedures relevant to COVID-19 are kept up to date
- Plan activities, site and building access to minimise the risk of Covid-19 infection spread

Membership

- Should adhere to any UK Gov instructions pertaining to the Covid-19 virus
- Should not travel to NCSC if demonstrating any symptoms relevant to Covid-19
- Should not come to NCSC if currently quarantined or in an isolation group (Ref UK Gov guidelines)
- Ensure their own safety and the safety of others
- Provide their own sanitising and cleaning liquids and equipment
- Comply with this On-Site Policy and the NCSC Club Rules
- Wash hands regularly in line with Government guidance
- Respect social distancing and the use of face coverings requests whilst on site
- Report all accident, incidents and near misses of possible COVID-19 symptoms having been on site by email to info@ncsc.org.uk

Accessing and General Procedures when on site

- Respect Covid-19 safe distance recommendations from non-family/household persons
- If motorhomes or campervans are used there should be only sharing of space within them with non-household persons by agreement
- Face coverings are recommended when in the clubhouse rooms
- Normal changing, toilet and shower facilities are available in the clubhouse - it is requested that members continue to minimise any time spent indoors
- Members' visitors are permitted to come to the club in line with NCSC rules. This includes completing the Visitor Book, as required, and recognising limitations to the use of the water
- Use the site respectfully and consider your actions and how it might affect other members at all times – no charcoal or disposable bbq's

Sailing and Use of Club Boats and Equipment

If in doubt, don't go out!

- Sailing is permitted at your own risk, as per the club's general instructions and relevant Sailing Instructions
- Any person under 18 years old engaging in on the water activity must have a responsible parent / guardian adult club member present at all times
- The emergency Rigiflex boat is under the clubhouse near the North stairs. Relevant instructions, including access to First Aid equipment, can be found on the website and adjacent to the boat. Any emergency use of this equipment to be reported to info@ncsc.org.uk or a member of the Executive Committee within 24 hours of its use
- Sailors are advised to check the forecast and only launch in conditions well within their ability
- The club permits the sailing of double-handed dinghies and the crewing of safety boats by crews from different households with appropriate mitigation in place as per RYA guidance
- Sailors should use their own equipment and kit, if equipment is to be used by another person effective sanitising must be carried out before and after use
- Permitted non-sailing craft may be used on completion of a self-declaration permit, details on the club's website

Duties

- This policy will be updated from time to time to reflect the changing situation regarding activities permitted. The club retains the right to close down all access should the Government advice or prevailing situation demand it
- Duties to support organised sailing, training or coaching will be arranged and managed in line with the instructions regarding any such activity
- Club duties are allocated through the Sailing Club Manager system, duty swaps can be arranged through the system. Any special requirements or personal issues regarding duty allocations should be made to the Duties manager in the first instance
- A safety boat crew can be a single person that holds RYA Safety Boat qualifications or deemed of equivalent competence by the NCSC Exec, or two persons, one of whom must be NCSC club powerboat qualified driver as registered on the club's Sailing Club Manager (SCM) database. Crews may be from different households with appropriate mitigation in place as per RYA guidance